

FRONT & PAINT HOMEOWNER Application Package 2016

GENERAL PROGRAM INFORMATION

- The program is available to owner occupied properties in the Brandon Neighbourhood Renewal Corporation (BNRC) District which include the following boundaries:

North boundary – Assiniboine River

South boundary – Park Avenue

East boundary – Franklin Street

West boundary – 24th Street

- **TOTAL GROSS FAMILY INCOME MUST NOT EXCEED \$49,999.00**
- **GRANT IS UP TO A MAXIMUM OF \$1,500.00**
- **TYPES OF PROJECTS THAT MAY BE CONSIDERED FOR FUNDING THROUGH THE FRONT & PAINT PROGRAM INCLUDE:**
 - Windows & Doors - repair or replacement
 - Painting
 - Exterior steps & handrails, sidewalks
 - Front porches or stoops
 - Pediments and pillars
 - Architectural detail repair/replacement
 - General house exterior hardware repair or replacement
 - Fencing (not chainlink)
 - Eavestroughing/downspout repair/replacement
 - Foundation parging repair or replacement
 - Asphalt shingle repair/replacement
 - Cleaning of exterior brick or stone
 - Exterior siding repair or replacement
 - Landscaping: includes sod, shrubs, trees
- Repairs must be visible from the street on front of the home.
- The program will provide funding to cover the costs associated with the purchase of paint and related painting supplies and building supplies. It is understood that the labour for any project will be provided by the applicant/homeowner. *NOTE: In circumstances where the applicant/homeowner is unable to personally perform the labour, consideration may be given by the program administrator to provide additional funding to cover the cost of hiring a contractor or other approved third party to perform the task. Funding will not exceed \$1,500.00.*
- Funding dollars will be advanced **AFTER** the project is complete. *The property owner must pay for materials and/or labour during repair. Once the project is complete and receipts have been submitted to the BNRC office a cheque will be processed and issued to the property owner by mail. **GST is not an eligible cost.***
- ALL proposed structural changes **MUST** have received formal written approval from the City of Brandon Planning Department **BEFORE** construction begins.
- Repairs started prior to project approval will **NOT** be covered by **FRONT & PAINT** funding.

FUNDING IS LIMITED SO APPLY NOW!

All applicants will be required to provide the following:

- **Application form (3 pages)**
- **Verification of income**

Total family income will be determined from your most recent **NOTICE of ASSESSMENT(S)**. This is the document you received from Revenue Canada after you filed your taxes. We require a Notice of Assessment for every household member earning an income. If you are unable to find your copy, request one from Revenue Canada by calling 1-800-959-8281.
- **Property tax receipt**

All applicants must provide a receipted property tax statement showing that property taxes are paid in full for the current year. If property taxes are included in your mortgage, please provide a copy of your mortgage statement that identifies you are on the TIPS program. If you do not have your property tax statement, please speak with the housing coordinator regarding alternative documentation)
- **Pictures of home & neighbourhood**
 - 1) Include a picture of the front of your home showing the entire house.
 - 2) Include close up pictures of any damaged areas to determine the level of need for assistance.
 - 3) Include pictures of neighbouring homes.
- **Estimate of cost**

You must provide 2 written estimates on paint and or materials from a local supplier if you are doing the work yourself.
If you are unable to perform the work yourself, you must provide 2 written estimates from contractors or an approved third party.
- **Identification of color preference**

If you have chosen specific colours, please provide paints chips or samples.

Application Process

- Fill out application form and submit it and all support documentation to the Housing Coordinator located at the BNRC office at 410-9th St. (City Hall).
- The Housing Coordinator prepares the application to take to the Front & Paint Committee for review.
- Using the colour preferences provided by the property owner, the Committee will assist in choosing appropriate colours for the dwelling in relation to the neighbourhood and type of dwelling. You may request a home visit for help.
- Property owners will be notified of the committee's decision by mail or email*.
- Work approved during the 2016 season must be started within 30 days of approval and completed by **September 30th, 2016**.
- Final pictures will be taken by the coordinator to compare with the before pictures and may be displayed at an undetermined location.

*If an email address is included on the application form you will be notified by email only.

FRONT & PAINT Program

GUIDELINES FOR EVALUATION

Since funds are limited for the FRONT & PAINT program, the committee reviewing the applications has set some guidelines. The committee will evaluate the applications with the following conditions in mind:

1. Preference will be given to dwellings that are in need of exterior paintwork and repairs to bring them to their potential.
2. Preference will be given to projects that maintain/restore the existing architectural or historical features of the dwelling.
3. Preference will be given to environmentally responsive improvements.
4. Preference will be given to property owners interested in enhancing the look of their home through the use of colour.
5. The committee is interested in seeing more than one property in an area becoming rejuvenated, such as two or more properties in a block. However single applications will also be considered.
6. Preference will be given to first time applicants.

Questions?

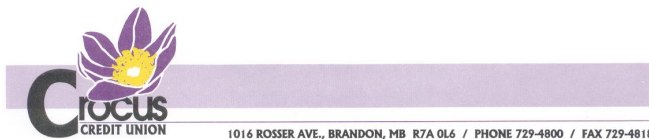
Call our office at 729-2496 or email a.hamm@brandon.ca

**Please return all applications to our office
410-9th St. (City Hall)
Brandon, MB
R7A 6A2**

Applications are also available on our web site:

www.bnrc.ca

Local Support Provided by:





1016 ROSSER AVE., BRANDON, MB R7A 0L6 / PHONE 729-4800 / FAX 729-4818

Thinking of applying for the FRONT and or PAINT program?

Need financial assistance with the costs not covered by the grant?

The Crocus Credit Union invites you to visit their location at 1016 Rosser or 742-18th Street to discuss your options for low cost loans.

The Crocus Credit Union offers:

- Convenient Terms and repayment arrangements
- Rates beginning as low as prime
(Based on applicants credit rating)
- Loan interest rebates at an average of 9%
(Dependant on the credit union's excess revenue each year)
- A full range of financial services at no or low cost
- Services available 6 days a week

For more information on how the
Crocus Credit Union can assist you in your
FRONT and PAINT
project as well as any other financial needs,

Call 729-4804

The Crocus Credit Union is a locally owned and operated financial institution, operating in Brandon since 1952

FRONT & PAINT Program

Homeowner Application

APPLICANT INFORMATION

Applicant name:	Last:	First:
Spouse/partner name:	Last:	First:
Telephone number(s):	Home:	Work:
Email address (optional):		

PROPERTY ADDRESS

Address (Street Number & Name)		
City, Town, or Municipality:	Province:	Postal Code:
Brandon	Manitoba	

MAILING ADDRESS (if different from above)

Street no.:	Street name or Rural Route no.:	Apartment no.:
City, Town, or Municipality:	Province:	Postal Code:
		Property ID:

PROPERTY INFORMATION

What is the age of the house?	[] [] years	[] Estimated	[] Actual	
What is the approximate value of the house?	\$ _____	Source of estimate: _____		
Has your home been designated with heritage status?	Yes []	No []	Unknown []	Date of designation: _____
Do you currently have property insurance?	Yes [] No []			
House type:	001 - Single [] 002 - Semi-detached [] 003 - Duplex [] 004 - Row [] 009 - Other []			
Has the house received RRAP, ERP (Emergency Repair Program) assistance currently or in the past?	Yes [] No [] Unknown []			
If yes, please specify:	Date: _____	Amount received: \$ _____	Account no. (if known): _____	
Has the house received Front and Paint assistance in the past?	Yes [] No [] Unknown []			
If yes, please specify:	Date: _____	Amount received: \$ _____	Account no. (if known): _____	

DECLARATION

I/We hereby confirm that I am/we are the owner(s) of the house and that no other party is an owner.		
I/We hereby grant permission to The Brandon Neighbourhood Renewal Corporation to carry out any necessary inquiries for the purpose of determining my/our income.		
I/We hereby acknowledge that any work carried out or started prior to receiving written confirmation of the BNRC Front & Paint Grant approval will be deemed not eligible for funding assistance.		
I/We hereby certify and declare that all the information contained in this application, including income, is true and complete in every respect.		
I/We hereby authorize my name, property address and/or photos of my property to be used for the means of promotion and statistic collection by the BNRC and/or NA!		
Applicant signature	Co-Applicant signature	Date



*****IMPORTANT- PLEASE READ*****

TO BE COMPLETED BY ALL RECIPIENTS OF FUNDING UNDER THE
**FRONT and PAINT
PROGRAM**

RELEASE OF LIABILITY

The undersigned hereby finally, irrevocably and unconditionally releases the Brandon Neighbourhood Renewal Corporation (BNRC), including its officers and staff, from any and all liability regarding damages, loss or injury sustained in the carrying out of activities associated with the Front and Paint Program administered by the Brandon Neighbourhood Renewal Corporation.

It is further understood and agreed that nothing in this release is to be construed as an admission of liability on the part of the Brandon Neighbourhood Renewal Corporation in connection with any matter for which this release is given.

This ____ day of _____, 2016

Signed and Executed in
the presence of:

Witness

Applicant

FRONT & PAINT Program

Homeowner APPLICATION CHECKLIST

Please ensure all forms and supporting documents listed below are submitted with your application.

Failure to provide the correct information may result in refusal of application without review.

APPLICATION & BACK UP DOCUMENTATION

- Homeowner Front & Paint Application (page 1)
- Project Explanation and Eligibility Worksheet (page 2)
- Signed Release of Liability form (page 3)
- Notice of Assessment(s) for the current tax year
- Receipted property tax statement or Mortgage statement for those on the TIPS program
(If you do not have your property tax statement, please speak with the housing coordinator regarding alternative documentation)
- Photos of area needing repair - Close up
- Photo of your home from the front
- Photos of the homes closest to your home
- Two estimates of paint and/or materials from if you are doing the work
Two estimates are required if a contractor is doing the work

If you have any questions, please call the BNRC office at 729-2496