**Reaching Home – Rural & Remote Funding Stream**

**BUDGET INCREASE REQUEST**

**\*This shorter form is exclusively for use by organizations who have funding agreements already in place with the BNRC and would like to increase the investment in their project. All other funding applicants are required to complete the full proposal.**

Please sign, scan and e-mail the following documents to:

**Laura Wallis, Reaching Home Coordinator**

[ReachingHome@BNRC.ca](mailto:ReachingHome@BNRC.ca)

* BUDGET INCREASE REQUEST
* CAPITAL PROPOSAL FORM *(capital proposals only)*

**Deadline for first round consideration: October 6th at 4:30pm**

**Total Funding Available: $90,000**

***\*****Prior to completing application, please review the contents of the Information Package for details on funding availability, eligible activities, and eligible geographic areas.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**SECTION 1: ORGANIZATION INFORMATION**

**How much is the total request? $**Click or tap here to enter text.

**Project Title and ID:** Click or tap here to enter text.

**SECTION 1: ORGANIZATION INFORMATION**

## Organization Identification

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization type**  Individual  Private  Not for profit  Municipal  Other | | | |
| Legal Name | | Contact Name & Title | |
| Phone Number | | Email | |
| Mailing Address | City/Town | | Postal Code |

## SECTION 2: PROJECT DESCRIPTION & DETAILS

**A. PROJECT DESCRIPTION:** This should be a description that gives an overview of the current project.

* Click or tap here to enter text.

**B. HOW WILL ADDITIONAL FUNDING BE USED AND WHY IS IT REQUIRED:** Please be specific about what areas of your project are needing additional funds and which areas have been completed.

* Click or tap here to enter text.

###### SECTION 3 - FINANCIAL INFORMATION

**PROJECT EXPENSE AND REVENUE**

**K. BUDGET**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT EXPENSES- Summary** | Annual Budget Before Increase | Proposed Increase | Total Including Proposed Increase | Details for Budget Line |
| **Staff Wages** including CPP, EI, WCB, Benefits \*Wage Details spreadsheet required | $0 | $0 | $0 |  |
| **Professional Fees** include sub-contracting specifically to support the project | $0 | $0 | $0 |  |
| **Travel** Staff and volunteer travel directly linked to assisting clients, e.g., housing placement or mobile counselling | $0 | $0 | $0 |  |
| **Capital Costs** Cost of purchasing land and/or building(s); Construction or renovations to facilities; Pre-development costs; Capital assets of more than $1,000 (excluding taxes). | $0 | $0 | $0 |  |
| **Project Costs** This includes costs directly associated with the project activities that are not included in any other budget category. For example: office supplies, rent, phone & internet, utilities, professional development, etc. | $0 | $0 | $0 |  |
| **Client Costs** Expenses associated with the participants/clients of the project. | $0 | $0 | $0 |  |
| **Organizational Infrastructure** supervision & bookkeeping | $0 | $0 | $0 |  |
| **TOTAL** | $0 | $0 | $0 |  |

Please provide relevant additional details of the project expense calculations and assumptions.   
**\*\*If requesting funding for wages you must fill out the Wage Details spreadsheet\*\***

Click or tap here to enter text.

**SECTION 4 – SUBMITTING YOUR FUNDING APPLICATION**

**Please sign, scan and e-mail the following documents to:**

**Laura Wallis, Reaching Home Coordinator:** [**reachinghome@BNRC.ca**](mailto:reachinghome@BNRC.ca)Subject Line: *Reaching Home Fall2023 CFP—<your organization’s name>*

* FUNDING APPLICATION or INCREASE REQUEST APPLICATION
* WAGE DETAILS *(if applying for staff wages)*
* CAPITAL PROPOSAL FORM *(capital proposals only)*
* MOST RECENT AUDIT *(only required for organizations which do not currently have an Agreement with the BNRC)*

**Deadline for first round consideration October 6th, 2023 at 4:30pm.   
Proposals may be accepted after deadline until funding is exhausted.**

***\*Prior to completing application, please review Information Package and Program Directives at the link below for list eligible program activities.***

<https://www.infrastructure.gc.ca/homelessness-sans-abri/directives-eng.html>

Please be advised that only applications meeting Reaching Home Terms and Conditions can be recommended for project development. Funding is contingent upon the BNRC receiving the funds from Service Canada. Any submissions accepted from this Call for Proposals are subject to the appropriation of funds Service Canada for the Fiscal Year in which the applicant has requested funding and is dependent on the maintenance of current and forecasted funding allocation levels for the Program. In the event that the Government of Canada cancels the Community Entity (CE) Agreement with BNRC, or cancels the Reaching Home program or reduces the level of funding for the Reaching Home Program for any Fiscal Year in which payment is to be made under this Agreement; or in the event that Canada reduces the overall level of funding for the programs of Service Canada for any Fiscal year in which payment is to be made under this Agreement, the BNRC may terminate the Call for Proposals, the recommendation of submissions or reduce the amount of the Contribution payable from this Call for Proposals in that Fiscal Year by such amount that it deems advisable.