

PiT Count Volunteer Experience

1

PRIOR TO THE COUNT VOLUNTEER SIGN-UP

Fills out the registration form (which includes contact information), selects a training date and indicates availability for shifts, reports any medical conditions and provides an emergency contact.

2

TRAINING SESSION

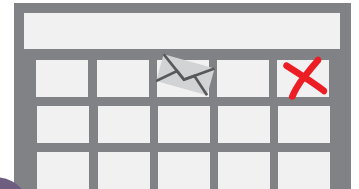
Attends a training session (attendance should be recorded). Fills out forms, including waivers and an oath of confidentiality. After training: Understands the purpose of the count, has practiced the survey and is aware of the safety tips.



3

REMINDER 48H PRIOR

Receives an email including instructions on where to go and when, whom to contact and what to bring. Follows up via email or phone if unable to participate.



4

DAY OF THE COUNT ARRIVAL AT HQ

Is greeted and directed to the registration table, where it is confirmed that training has been completed and forms are signed. Receives pre-assigned team and is directed to the team leader. Has access to beverages and snacks.

5

PRE-DEPLOYMENT RECEPTION

Attends review of safety protocol with the PiT Count Coordinator and/or a police officer.

6

TEAM BRIEFING

Obtains instructions from Team Leader including a brief reminder of the survey form, safety tips and expectations for volunteers. Asks questions if necessary.

7

DAY OF THE COUNT DEPLOYMENT

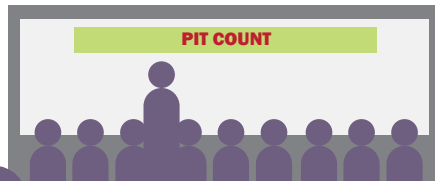
Signs out at the registration table. Walks, drives or takes public transit to designated map zone with team.



8

CANVASSING & SURVEYING

Walks their designated map routes, approaching everyone they encounter. Surveys eligible and willing respondents, tallies those who are not. Stays with team members at all times and respects safety protocol. Receives calls from HQ regularly to ensure that the team has necessary supplies and to discuss any concerns. Travels back to HQ once team has finished surveying designated map zones.



9

BACK AT HQ

Checks in with team at registration table & returns any unused supplies. Welcomed with beverages and snacks.



10

DAY OF THE COUNT TEAM DEBRIEF

Reviews completed surveys and tally sheets with team leader to ensure they are clearly filled out and to correct missing/ambiguous fields.



11

SIGN-OUT & CLOSING REMARKS

Fills out evaluation form (could be emailed later). Signs out and (optional) receives a thank-you package (e.g., letters, t-shirts, pens, magnets). Attends closing remarks by PiT Count Coordinator and/or public figure.



12

AFTER THE COUNT FOLLOW-UP

Receives an email/letter acknowledging their participation that could include an invitation to complete an online evaluation survey; encouragement to contact organizers with questions, concerns and comments; and some results of the PiT Count.