

HIFIS – Encampment Coordinator

Overview:

The Encampment Coordinator is responsible for implementing the BNRC encampment strategy in Brandon, coordinating encampment-specific resources with HIFIS Partner Agencies, the Coordinated Access system, provincial government resources, and the municipal government. The Encampment Coordinator will collect encampment and unsheltered homelessness data alongside the HIFIS team while ensuring individuals experiencing unsheltered homelessness are triaged, prioritized, and supported to gain housing.

Qualities

- Able to work autonomously
- Self-motivated
- Detail-oriented
- Excellent interpersonal communication skills
- Able to problem solve and navigate systems effectively.
- Able to maintain confidentiality
- Exceptional problem-solving skills

Qualifications

- Post-secondary education in social services or equivalent life experience
- Experience with HIFIS and PHIA considered an asset
- Experience working in the homeless services sector or with vulnerable populations is an asset.
- Exercises discretion, empathy, and maintains confidentiality.
- Ability to work effectively as a team and independently, with knowledge and understanding of cultural diversity, particularly Indigenous culture.
- A dependable team member with the capacity to learn quickly

TERM OF EMPLOYMENT

This is a project-based one-year term position, with the opportunity for ongoing employment based on future funding opportunities.

RENUMERATION

The current wage for this position is \$26 - \$28 per hour for 37.5 hours per week, depending on qualifications and experience.

WORK LOCATION

This position is based on-site at the BNRC Main Office (440 Rosser Avenue)



RESPONSIBILITIES

- Work alongside encampment outreach teams, case manager support teams, and housing placement resources to triage and prioritize individuals living unsheltered and unhoused for housing units.
- Develop relationships with housing providers to create a housing unit inventory specifically for encampment strategy use.
- Coordinate with HIFIS team, HIFIS Partner Agencies, and municipal government to attain housing support for unhoused individuals living unsheltered or in encampments.
- Collect and input data using the HIFIS database to track encampments, housing placements, and community level statistics.
- Advocate for individuals living in encampments or in unsheltered homelessness.
- Identify gaps in resources for individuals living unsheltered or in encampments and develop solutions alongside HIFIS team, partner agencies, and all levels of government.

TO APPLY

Please send your cover letter and resume to Karra Burney, Executive Director at director@bnrc.ca, with HIFIS Encampment Coordinator in the subject line. Join us in one of the most exciting and impactful work environments in the city! In alignment with our commitment to internal growth, preference will be given to internal candidates who qualify.

First application window closes April 26th, 2026 @ 11:59pm. Late applications may be considered should a failed search be declared.